



## BOARD OF TRUSTEES MEETING

Monday, October 20<sup>th</sup>, 2025, at 4:00 pm

Please silence cell phones and electronics.

Zoom Meeting is available as a courtesy for viewing purposes only.

### MEETING INFORMATION

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138.

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### WELCOME

The purpose of this meeting is to conduct the business of Bath Township. At the end of the meeting there will be time for citizen comments.

### APPROVAL OF AGENDA

#### Fiscal Officer Laura Tuttle

#### **Report / Recommendations**

1. Recommendation to approve regular purchase orders 2025-01221 through 2025-01334 and payments in the amount of \$474,770.60.  
Included in the payments are the following:
  - \$196,569.80 to Perrin Asphalt for annual road resurfacing program (Service)
  - \$201,250.00 to Spano Brothers Construction for annual roadway concrete repair program (Service)

#### **Roll Call**

2. Recommendation to approve meeting minutes for the September 29, 2025, Special Meeting.
3. Correspondence log is available for public view.

### DEPARTMENT HEADS AND ADMINISTRATORS

#### Police Chief Vito F. Sinopoli

**Report / Recommendations**

1. Resolution 2025-40 authorizing the application to the Ohio Emergency Management Agency (SHSP) Grant for 24 ballistic helmets and 24 chemical protection masks. If approved, this will enable every officer to have a helmet and replace those that are damaged or outdated. The amount totals approximately \$57,000, and no reimbursement or upfront payment is required from our department for this grant.
2. Accept the resignation of Emily Mullenix from the position of part-time Communication Specialist, effective October 8, 2025, as she continues her police academy training with the intent of becoming a full-time police officer upon successful completion and certification from the Ohio Peace Officers Training Academy.

**Fire Chief Rob Campbell**

**Report / Recommendations**

1. Recommendation to hire Emma Heppner as Full Time Firefighter/Paramedic at the pay rate established by the 2025 IAFF contract effective October 22, 2025, subject to all the rules and regulations of Bath Township along with a one-year probationary period.

**Oath of Office**

The Oath of Office of Emma Heppner, full-time Firefighter/Paramedic administered by Board Vice President Sharon Troike.

**Service Director Caine Collins**

**Report / Recommendations**

1. Recommendation to contract with Melway Paving Company for miscellaneous road pavement repairs for a cost not to exceed \$48,000.

**Parks Director Jeff France**

**Report / Recommendations**

**Planning Director / Zoning Inspector William Funk**

**Report / Recommendations**

**Administrator Vito F. Sinopoli**

**Report / Recommendations**

**TRUSTEES: Elaina Goodrich, Sharon Troike, and Sean Gaffney**

**FUTURE TRUSTEE MEETINGS AND EVENTS**

Water and Sewer District Board Meeting	October 20, 2025, 6pm	Trustee Conference Room
Board of Zoning Appeals	October 21, 2025, 7pm	Trustee Meeting Room
Halloween Fire and Police Open House	October 26, 2025, 3-5pm	Lower parking lot 3864 W. Bath Rd.
Bath Township Trick or Treat	October 26, 2025, 5-7pm	Community Wide
Appearance Review Commission	November 3, 2025, 5pm	Trustee Meeting Room
Board of Trustees Meeting	November 6, 2025, 6:30pm	Trustee Meeting Room
Heritage Corridors of Bath	November 12, 2025, 4:30pm	Trustee Conference Room

Zoning Commission	November 13, 2025, 6:00pm	Trustee Meeting Room
Board of Trustees Meeting	November 17, 2025, 4:00pm	Trustee Meeting Room
Board of Zoning Appeals	November 18, 2025, 7:00pm	Trustee Meeting Room
Parks Board	November 20, 2025, 6:00pm	Trustee Meeting Room

\*A full list of events and meetings is posted to [www.bathtownship.org](http://www.bathtownship.org) and updated weekly.

CITIZENS' COMMENTS

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*A citizen is called out of order twice. He or she will then be asked to leave.*

THANK YOU FOR ATTENDING / ADJOURNMENT

# Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
000000760	10/20/2025	02920	AMAZON CAPITAL SERVICES	ACH VENDOR PAY	\$1,140.27
000000761	10/20/2025	02362	EQUIFAX INFORMATION SERVICES	ACH VENDOR PAY	\$64.28
000000762	10/20/2025	02361	THE SOURCE INDUSTRIES	ACH VENDOR PAY	\$767.95
000000763	10/20/2025	00452	BATTERIES PLUS #165	ACH VENDOR PAY	\$28.90
000000764	10/20/2025	00468	WICHERT INSURANCE SERVICES INC	ACH VENDOR PAY	\$1,420.00
000000765	10/20/2025	people check	PEOPLE CHECK LLC	ACH VENDOR PAY	\$62.00
000000766	10/20/2025	00755	ENVIRONMENTAL DESIGN GROUP	ACH VENDOR PAY	\$7,903.73
000000767	10/20/2025	01748	HARTMAN, DONALD	ACH VENDOR PAY	\$5,200.00
000000768	10/20/2025	00720	DAVEY RESOURCE GROUP	ACH VENDOR PAY	\$3,295.00
000000769	10/20/2025	dabramo, kelly	D'ABRAMO, KELLY	ACH VENDOR PAY	\$246.50
000000770	10/20/2025	tuttle, colin	TUTTLE, COLIN	ACH VENDOR PAY	\$87.28
000000771	10/20/2025	00312	EXIT 11 TRUCK TIRE SERVICE	ACH VENDOR PAY	\$3,534.14
000000772	10/20/2025	00019	BARBERTON LAUNDRY AND CLEANING	ACH VENDOR PAY	\$110.45
000000773	10/20/2025	01953	HISSONG KENWORTH INC	ACH VENDOR PAY	\$2,191.20
000000774	10/20/2025	00092	CARPENTER ASPHALT SEALER CO, IN	ACH VENDOR PAY	\$4,800.00
000000775	10/20/2025	02145	J.A.N. SERVICE INDUSTRIES INC	ACH VENDOR PAY	\$3,352.00
000000776	10/20/2025	01144	TM & L ENTERPRISES LLC	ACH VENDOR PAY	\$1,120.15
000000777	10/20/2025	01178	MAR-ZANE INC	ACH VENDOR PAY	\$504.00
000000778	10/20/2025	fair, douglas	FAIR, DOUGLAS	ACH VENDOR PAY	\$245.25
000000779	10/20/2025	pickett, davis	PICKETT, DAVIS H.	ACH VENDOR PAY	\$30.25
000000780	10/20/2025	00623	CLEMANS, NELSON & ASSOC INC	ACH VENDOR PAY	\$60.00
000000781	10/20/2025	00578	ICR ELECTRIC INC	ACH VENDOR PAY	\$1,294.99
000000782	10/20/2025	01414	OHIO BILLING INC	ACH VENDOR PAY	\$5,385.00
000000783	10/20/2025	charter communicati	CHARTER COMMUNICATION - INTERNE	ACH VENDOR PAY	\$195.76
<b>Grand Total:</b>			<b>Number Of Checks: 24</b>		<b>\$43,039.10</b>

# Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
0000065676	10/20/2025	01551	AKRON UNIFORMS	Checks for 0001	\$3,413.89
0000065677	10/20/2025	akron's finest mulch	AKRON'S FINEST MULCH	Checks for 0001	\$1,950.00
0000065678	10/20/2025	911 Lease	AT&T	Checks for 0001	\$2,000.00
0000065679	10/20/2025	01348	BIOMETRIC INFORMATION MANAGEME	Checks for 0001	\$2,450.00
0000065680	10/20/2025	00067	COPLEY FEED & SUPPLY CO INC	Checks for 0001	\$35.96
0000065681	10/20/2025	01148	GC MEDICAL EQUIPMENT INC	Checks for 0001	\$18.00
0000065682	10/20/2025	00163	LEWIS LANDSCAPING & NURSERY INC	Checks for 0001	\$621.44
0000065683	10/20/2025	01806	LOWES COMPANIES	Checks for 0001	\$995.57
0000065684	10/20/2025	00111	MONTROSE FORD	Checks for 0001	\$119.95
0000065685	10/20/2025	state of ohio oh st hig	OHIO STATE HIGHWAY PATROL	Checks for 0001	\$107.00
0000065686	10/20/2025	00812	PARKER TRUCK & TRAILER	Checks for 0001	\$331.58
0000065687	10/20/2025	00503	PERRIN ASPHALT CO INC	Checks for 0001	\$196,569.80
0000065688	10/20/2025	00731	POLY TECH ASSOC INC	Checks for 0001	\$1,095.00
0000065689	10/20/2025	02449	R L DONATELLI INC	Checks for 0001	\$116.00
0000065690	10/20/2025	00445	RUFENER HILLTOP FARMS	Checks for 0001	\$600.00
0000065691	10/20/2025	02179	RUSTY OAK NURSERY LTD	Checks for 0001	\$388.00
0000065692	10/20/2025	01311	SPANO BROTHERS CONSTRUCTION C	Checks for 0001	\$201,250.00
0000065693	10/20/2025	00206	SUMMA CENTER FOR CORPORATE HE	Checks for 0001	\$851.00
0000065694	10/20/2025	01361	TERMINIX INTL	Checks for 0001	\$825.00
0000065695	10/20/2025	transunion	TRANSUNION RISK & ALTERNATIVE DA	Checks for 0001	\$100.00
0000065696	10/20/2025	treasurer state of ohi	TREASURER STATE OF OHIO	Checks for 0001	\$160.00
0000065697	10/20/2025	01071	UNIONTOWN SEPTIC TANKS INC	Checks for 0001	\$740.00
0000065698	10/20/2025	01420	UNITED RENTALS	Checks for 0001	\$295.00
0000065699	10/20/2025	02780	UPS	Checks for 0001	\$65.61
0000065700	10/20/2025	00068	COPLEY TOOL RENTAL	Checks for 0001	\$47.70
0000065701	10/20/2025	wertz geotechnical e	WERTZ GEOTECHNICAL ENGINEERING	Checks for 0001	\$4,800.00
0000065702	10/20/2025	03041	ZOLLINGER SAND & GRAVEL	Checks for 0001	\$90.00
<b>Grand Total:</b>			<b>Number Of Checks: 27</b>		<b>\$420,036.50</b>

# Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
000000842	10/20/2025	00015	OHIO EDISON	EFT for 0001-TRUST	\$951.09
000000843	10/20/2025	00166	ENBRIDGE GAS OHIO	EFT for 0001-TRUST	\$572.23
Grand Total:			Number Of Checks: 2		\$1,523.32

# Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
000000844	10/20/2025	00718	HUNTINGTON MASTERCARD	EFT for 0001-TRUST	\$10,171.68
Grand Total:			Number Of Checks: 1		\$10,171.68

**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
10.16.25	Lisa McClellan	Fw_ Safeguard butterflies, fireflies, and salamanders in our community	Trustee Gaffney
10.17.25	Jeff Kerr	Fwd_ Thoughts on Intersection Safety After Candidate Night – Attached Letter	Township Trustees
10.19.25	Randall Mitchell	Bath Hill Park Biotic Survey	Trustee Goodrich
10.17.25	Lisa Withrow	New resident in Ghent - gas station	Township Trustees
10.19.25	Jeff Kerr	Re_ Thoughts on Intersection Safety After Candidate Night – Attached Letter	Township Trustees

Chief of Police Report  
October 20, 2025

**Recommendations:**

Resolution 2025-40 authorizing the application to the Ohio Emergency Management Agency (SHSP) Grant for 24 ballistic helmets and 24 chemical protection masks. If approved, this will enable every officer to have a helmet and replace those that are damaged or outdated. The amount totals approximately \$57,000, and no reimbursement or upfront payment is required from our department for this grant.

Accept the resignation of Emily Mullenix from the position of part-time Communication Specialist, effective October 8, 2025, as she continues her police academy training with the intent of becoming a full-time police officer upon successful completion and certification from the Ohio Peace Officers Training Academy.

**BATH TOWNSHIP BOARD OF TRUSTEES**

**BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 20<sup>th</sup> DAY OF OCTOBER 2025 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION 4:00 P.M. AT 3864 W BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.**

\_\_\_\_\_ presented the following Resolution and moved its adoption:

**RESOLUTION 2025-40  
A RESOLUTION AUTHORIZING THE APPLICATION TO  
THE OHIO EMERGENCY MANAGEMENT AGENCY (SHSP) GRANT PROGRAM**

**WHEREAS**, the Department of Ohio Emergency Management Agency is authorized to administer funds through the State Homeland Security Program (SHSP) as part of Section 2002 of the Homeland Security Act of 2002 as designated by law; and,

**WHEREAS**, the Ohio Emergency Management Agency (SHSP), appropriated funds to provide grants in support of state law enforcement equipment needs, and,

**WHEREAS**, Bath Township seeks financial assistance to acquire ballistic helmets and chemical protection masks for the police department; and,

**WHEREAS**, Bath Township has performed a needs assessment and determined the request for financial assistance will be for the period outlined herein;

**NOW, THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Emergency Management Agency (SHSP) for financial assistance for the following project: 24 ballistic helmets and chemical protection masks.
2. That Chief Vito Sinopoli of the Bath Township Police Department is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible financial assistance from the Ohio Emergency Management Agency (SHSP) Grant Program.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.
4. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the board.

**FURTHER**, that the Fiscal Officer be directed that if the grant is awarded to apply the revenue to fund 669 and to amend the 2025 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

\_\_\_\_\_ seconded the amendment; discussion and roll called:

Mrs. Goodrich,  
Mrs. Troike,  
Mr. Gaffney,

**Resolution**

(Signature Page to Follow)

**This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated October 20, 2025.**

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Elaina E. Goodrich, President  
Bath Township Board of Trustees

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Sharon A. Troike, Vice President  
Bath Township Board of Trustees

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Sean F. Gaffney, Trustee  
Board of Trustees

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Laura Tuttle, Fiscal Officer  
Bath Township Board of Trustees

October 20, 2025  
Date

**This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated October 20, 2025.**

Dear Chief Sinopoli,

Please accept this letter as a formal notice of my resignation from my position as a Part-Time Dispatcher, effective October 8th, 2025.

This decision was made after careful consideration, as I would like to focus more fully on my academy and professional development. I am sincerely grateful for the opportunity to have worked with this department and for the knowledge, experience, and guidance I have gained during my time here. I truly value the support I have received. Please let me know if there is anything I can assist with during this transition.

Thank you again for the opportunity and for all I have learned while serving this role.

Sincerely,  
Emily Mullenix

October 20, 2025

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike  
Fiscal Officer – Laura Tuttle  
Bath Administrator - Vito Sinopoli

**Fire Department**

Rob Campbell, Fire Chief  
John Rodriguez, Assistant Fire Chief

**Recommendations:**

1. Recommendation to hire Emma Heppner as Full Time Firefighter/Paramedic at the pay rate established by the 2025 IAFF contract effective October 22, 2025, subject to all the rules and regulations of Bath Township along with a one-year probationary period.



# FIREFIGHTERS OATH

I, Emma Heppner, as a Full-Time Firefighter Paramedic of the Bath Township Fire Department, do solemnly swear to uphold and abide by the Constitution of the United States, the laws of the State of Ohio, the Charter of Summit County, the rules and regulations of Bath Township and the Bath Township Fire Department. I will faithfully, honestly, and impartially discharge my duties as a Firefighter Paramedic for Bath Township.

\_\_\_\_\_

Sworn to me this 20th day of October 2025.

\_\_\_\_\_  
Laura Tuttle, Fiscal Officer  
Bath Township

\_\_\_\_\_  
Sharon A. Troike, Vice-President  
Bath Township Board of Trustees

# **SERVICE DIRECTOR Caine Collins**

## AGENDA FOR THE 10.20.2025 TRUSTEE MEETING

### **Buildings and Grounds:**

No new business to report.

### **Roads:**

No new business to report.

### **Cemeteries:**

No new business to report.

### **Recommendations by the Service Director:**

Recommendation to contract with Melway Paving Company for miscellaneous road pavement repairs for a cost not to exceed \$48,000.

# **BATH PARKS DIRECTOR Jeff France**

AGENDA FOR THE TRUSTEE MEETING 10.20.2025

## **General Park Information:**

No new business to report.

## **Bath Baseball Park:**

No new business to report.

## **Bath Community Park:**

Playground installation is still on track to begin late this month or early November.

## **Bath Hill Park:**

Property survey was completed for Bath Hills Park.

## **Bath Nature Preserve:**

No new business to report.

## **North Fork Preserve of Bath:**

Barn restoration project start date has been pushed back a few weeks, and septic installation is ongoing.

## **Recommendations:**

No recommendation at this time.



To: Board of Trustees  
From: Vito F. Sinopoli, Township Administrator  
Date: October 20, 2025  
Re: Administrator's Report – 10/20/25

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REPORT:

Bath Township will host the annual Halloween Open House and Trick or Treat on Sunday, October 26<sup>th</sup>.

The Open House will take place in the lower parking lot behind the Police and Fire departments at 3864 W. Bath Road from 3-5pm. We invite all families to join us for this fun event!

Bath Township Trick or Treat will take place immediately following the Open House from 5-7 pm throughout the township.

RECOMMENDATIONS:

- None